



*Flathead Conservation District*  
133 Interstate Lane, Kalispell, MT 59901  
Phone: 406-752-4220 Fax: 406-752-4077  
Web site: [www.flatheadcd.org](http://www.flatheadcd.org)

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**CALL TO ORDER & ATTENDANCE**

Chairman Ronald Buentemeier called the meeting to order at 7:00 P.M. in the conference room.

Board members present: Ronald Buentemeier, Chairman; Dean Sirucek, Supervisor; John Ellis, Supervisor; Verdell Jackson, Supervisor; being a quorum of the Board.

Board members not in attendance: Pete Woll, Vice-Chairman; Lori Curtis, Supervisor; Mark Siderius, Supervisor. Absences are excused.

Also in attendance were: Valerie Kurth and Ginger Kauffman, FCD staff; Leo Rosenthal and Kenny Breidinger, MFWP; Stephanie Davis.

**OATH OF OFFICE INSTRUCTIONS:** Instructions were given to Supervisors for taking the Oath of Office and filing the form with the Flathead County Clerk & Recorder. Discussion held.

**ELECTION OF BOARD OFFICERS:**

Chair – John Ellis made a motion “to appoint Ronald Buentemeier as Chairman of the Board of Flathead CD (FCD).” Verdell Jackson seconded. Motion carried unanimously.

Vice-Chair – John Ellis made a motion “to appoint Pete Woll as Vice-Chairman of the Flathead CD.” Verdell Jackson seconded. Motion carried unanimously.

Secretary/Treasurer – John Ellis made a motion “to appoint Dean Sirucek as Secretary/Treasurer of the Flathead CD Board.” Verdell Jackson seconded. Motion carried unanimously.

**SIGNATURE AUTHORIZATIONS:** Camisha Sawtelle’s term as a Flathead CD Supervisor ended 12/31/2016. Discussion held. John Ellis made a motion “to remove Camisha Sawtelle as an authorized signatory on the accounts of the Flathead CD, and substitute Verdell Jackson as an authorized signatory on the Flathead CD accounts.” Dean Sirucek seconded. Motion carried unanimously.

**MINUTES:**

Verdell Jackson made a motion “to approve the minutes of the December 12, 2016 310-Stream Permit meeting as presented.” Dean Sirucek seconded. Motion carried unanimously.



## **CORRESPONDENCE**

1. National Association of Conservation Districts (NACD) Annual Meeting January 28 – February 1, 2017, Denver, CO. [www.nacdnet.org](http://www.nacdnet.org)
2. Information regarding the Bonneville Power Administration (BPA) Kalispell-Kerr Transmission Line Rebuild Project. [www.bpa.gov/go/KalispellKerr](http://www.bpa.gov/go/KalispellKerr)
3. Email: Lewis & Clark Conservation District newsletter. [www.lccd.mt.nacdnet.org](http://www.lccd.mt.nacdnet.org)
4. Email: Natural Resources Conservation Service (NRCS) retirement letter from David Pratt, Miles City.
5. Email: The draft 2017 Montana Noxious Weed Plan is available at [http://agr.mt.gov/Portals/168/Documents/Weeds/MTWeedMgmtPlan\\_Rev2017\\_DRAFT.docx](http://agr.mt.gov/Portals/168/Documents/Weeds/MTWeedMgmtPlan_Rev2017_DRAFT.docx) or [http://agr.mt.gov/Portals/168/Documents/Weeds/MTWeedMgmtPlan\\_Rev2017\\_DRAFT.pdf](http://agr.mt.gov/Portals/168/Documents/Weeds/MTWeedMgmtPlan_Rev2017_DRAFT.pdf)
6. Email: Department of Natural Resources & Conservation (DNRC) 223, District Development and mini-education grant applications are due January 17, 2017.
7. Email: DNRC Renewable Resource Grant & Loan Planning Grant 3<sup>rd</sup> round applications are due March 31, 2017.
8. Email: McCone CD January 2017 newsletter. [www.mcconecountycd.com](http://www.mcconecountycd.com)
9. Email: Reminder to district Supervisors to contact Elena Evans, Montana Association of Conservation Districts (MACD), if interested in being on committees.
10. Email: Whitefish Planning Board meeting, January 19, 2017, 6:00 P.M.
11. Email: December 20, 2016 Montana Mussel Response Team report. [montanamusselresponse@public.govdelivery.com](mailto:montanamusselresponse@public.govdelivery.com)
12. Email: December 20, 2016, updates from Jeff Tiberi. MACD, regarding Montana's 65<sup>th</sup> legislative session.
13. Email: January 2017 Soil Health Workshops. Go to: [www.swcdmi.org](http://www.swcdmi.org) for information and registration.
14. Thank-you's from Flathead Beacon and Lake County CD
15. Email: December 2016 & January 4, 2017 issues of *The Montana Conservationist*. [www.swcdmi.org](http://www.swcdmi.org)
16. Email: The Lewis & Clark CD and the Lewis & Clark County Weed District are co-hosting a seminar on the management of cheatgrass on forage and range/pasture land, February 2, 2017. [www.lccd.mt.nacdnet.org](http://www.lccd.mt.nacdnet.org)
17. Email: Valley CD newsletter. <http://valleycd.macdnet.org>
18. Email: DNRC Watershed Management Grant (WGM) applications due March 15, 2017.
19. Email: 1<sup>st</sup> edition of *News from the Front* by Jeff Tiberi, MACD. To stay up to date on all legislative details go to <http://macdnet.org/newsroom>
20. Email: The Montana Sage Grouse Oversight Team is accepting public comment on proposed administrative rules relating to mitigation and development of a tool to quantify habitat until 5:00 P.M., January 23, 2017. <https://sagegrouse.mt.gov/msgot.html>. Click on "Secretary of State Website" to navigate to the proposed rules.



**FINANCIAL**

As there was no business meeting in December, the following bills were paid:

1. VISA \$1838.32
2. CenturyLink \$262.69
3. MACO \$4803.00
4. MontanaSky \$20.00
5. Susan D. Hulslander \$2251.00

And, the following bills were reviewed:

1. Byte Savvy \$180.00
2. Daily Interlake \$10.37
3. Flathead Beacon \$528.00
4. Mountain States Leasing – Kalispell \$1545.56
5. Anders Business Solutions \$6025.98

John Ellis made a motion “to approve the bills as presented.” Verdell Jackson seconded. Motion carried unanimously.

**PUBLIC COMMENT PERIOD:** No one was present to comment on items not on the agenda.

**310**

**KELLEY**, FL2016043C, Ashley Creek tributary, complaint/violation: Further information was brought to the attention of the Board by the complainants. Discussion held. Dean Sirucek made a motion “to table.” John Ellis seconded. Motion carried unanimously.

**KELLEY**, FL2017002, Ashley Creek tributary, rock & fill placement/debris removal: Further information was brought to the attention of the Board by the complainants (under complaint #FL2016043C). Discussion held. Dean Sirucek made a motion “to table until spring. Another on-site inspection will be held when the ground is viewable.” John Ellis seconded. Motion carried unanimously.

**SWANK**, FL2017001, Swan River, bank stabilization: An on-site inspection was set for Monday, January 30, 1:15 P.M. at the site.

**VARDELL**, FL2015042 & FL2016010C, Whitefish River, letter: Discussion held. John Ellis made a motion “to send copies of the files to the Flathead County Attorney’s office for advice.” Verdell Jackson seconded. Motion carried unanimously.



**NEW BUSINESS**

**WATERSHED MGMT GR # WMG-16-0001, Certificate of Compliance:** Discussion held. Dean Sirucek made a motion “to sign the Certificate of Compliance for Watershed Management grant #WMG-16-001.” John Ellis seconded. Motion carried unanimously.

**HASKILL BASIN RD CULVERT – ENGINEERING STUDY PROPOSAL:** Discussion held. Dean Sirucek made a motion “to approve Robert Peccia & Associates Inc. and River Design Group’s proposal to do work for culvert replacement on Haskill Creek on Haskill Basin Road using DNRC HB 223 grant funds, not to exceed \$16,000.00.” John Ellis seconded. Motion carried unanimously.

**RIVER STEWARD:** Discussion held. John Ellis made a motion “to allow the new River Steward, Tiffany Martin, access to the Flathead CD Wi-Fi network and copy machine.” Dean Sirucek seconded. Motion carried unanimously.

**OFFICE FURNITURE/EQUIPMENT:** Discussion held. John Ellis made a motion “to approve the purchase of a 4-drawer lateral file, not to exceed \$800.” Dean Sirucek seconded. Motion carried unanimously.

**LEGISLATIVE MEET & GREET:** Discussion held. Dean Sirucek made a motion “to approve any supervisors, Valerie Kurth and Cynthia Ingelfinger to attend the 1/24/2017 Legislative Meet & Greet in Helena.” John Ellis seconded. Motion carried unanimously.

**COPIER CONTRACT:** Discussion held. Verdell Jackson made a motion “to approve the 12/12/2016 phone poll for the 2017 Copier Contract with Anders Business Systems in the amount \$4278.00.” John Ellis seconded. Motion carried unanimously.

**END OF MONTH BUDGET REPORT (November 2016):** The November 2016 End of Month report was reviewed with the board. John Ellis made a motion “to approve the End of Month Budget report ending November 2016.” Dean Sirucek seconded. Motion carried unanimously.



**MATTERS OF THE BOARD/STAFF**

- Flathead County District Board financial training
- Flathead County Planning Board meeting – Whitefish development
- Legislative: bills, updates, funding
- Renewable Resource Grant & Loan (RRGL) committee hearing, 1/19/2017
- Montana Association of Conservation Districts (MACD) & Federal Emergency Management Agency (FEMA) Floodplain Permitting meeting
- Water Storage Recovery

The next business meeting is scheduled for Monday, January 23, 2017, 7:00 P.M. in the conference room of the USDA building at 133 Interstate Lane, Kalispell.

**ADJOURNMENT:** Dean Sirucek made a motion “to adjourn.” John Ellis seconded. Motion carried unanimously. As there was no further business, the meeting was adjourned at 8:50 P.M.

Submitted By: Ginger Kauffman, Administrator

**Minutes approved by FCD Board motion made on:**

<u>1/23/2017</u>	<u>Ronald Buentemeier</u>	<u>Chairman</u>
(Date)	(Signature)	(Title - Chairman, Vice-Chairman, etc.)

